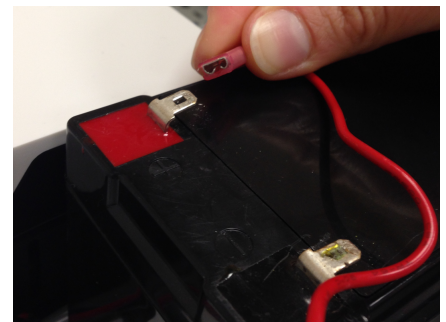
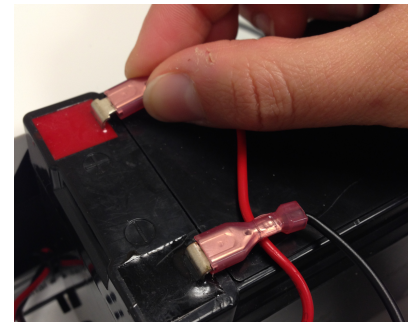
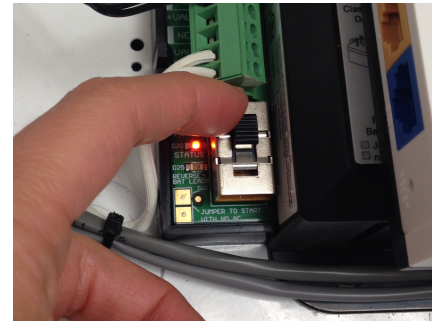




## How to Change a *SimplyHome* System Battery

Every *SimplyHome* system has a 12v back-up battery. On occasion, the battery may need to be replaced (recommended every 3-5 years), and they may be purchased from *SimplyHome* by calling the Customer Service Team toll free at 877-684-3581. Replacing the battery should only take a few minutes. No tools are needed except the new battery, keys to unlock the base unit if you have a metal base unit, and possibly wire cutters or sharp scissors if the current battery is secured in place with plastic zip ties. When it is time to replace the battery, follow these steps:

1. Open the base unit and turn it off by flipping the black switch on the inside (at the corner of the circuit board near where the cords come out of the base unit). All the lights should go off inside the base unit.
2. Unplug the base unit from its power source.
3. Locate the current battery inside the base unit and unplug it by removing the two metal clips from their terminals (one has a red cord and one has a black cord attached). If the base unit is plastic (not metal), it may be necessary to cut large plastic zip ties that are anchoring the current battery into place so that the current battery may be removed.
4. CAREFULLY plug in the new battery by attaching the clip with the red cord to the red terminal and attaching the clip with the black cord to the black terminal.
5. Confirm that the cords on the clips match the terminal colors they are plugged into.
6. Plug the base unit back into its power source.
7. Turn the base unit on by flipping the black switch on the inside. Lights should appear inside the base unit when it is turned on. The base unit may make an announcement "Keypad Module 1 Missing." This is normal.
8. Close the base unit and properly dispose of the old battery.



Please keep in mind that while the system is off and disconnected from power, no sensor activity is being transmitted and no alerts are being generated. If further assistance is needed, please call *SimplyHome* at 877-684-3581.

